

Minutes of the meeting of the Board of Trustees of the Incorporated Village of Hewlett Neck held on Monday, April 12, 2021 at 5:00p.m. via Zoom video conference. The meeting was held in compliance with Executive Orders issued by Governor Cuomo.

The meeting was held by Zoom with all Board members being able to participate at the same time and hear all other Board members. The public was provided with an opportunity to view the meeting live.

The meeting was recorded and shall remain available for public viewing on the Village website.

The public had a right to speak at this meeting, there were no participants from the public

1. Calling the meeting to order:

Mayor Epstein called the meeting to order at 5:08 p.m.

2. Roll call:

Via Zoom

Mayor
Deputy Mayor
Trustee
Trustee
Trustee

Ross Epstein
Steve Hochberg
Aron Schnell- signed off at 5:30PM
Brett Cooper
Michael Levine signed on at 5:10PM

Village Clerk
Village Attorney
Treasurer

Michelle Blandino
Brian Stolar, Esq.
Moe Blinder

3. Notice of Meeting–Nassau Herald:

Clerk Blandino reported that notice of this evening’s public hearing was sent to the Nassau Herald and was posted on the bulletin board outside Village Hall and posted on the Village Website.

4. Minutes –Meeting March 15, 2021, Special Meeting March 17, 2021 Special Meeting March 22, 2021

On motion by Mayor Epstein, seconded by Trustee Schnell and unanimously approved, the Board dispensed with the reading of the March 15, 2021 meeting minutes and Special meeting March 17, 2021, special meeting March 22, 2021 as the Clerk had previously mailed such minutes and they are hereby approved.

5. Public Hearing for adoption of 2021/22 Tentative Budget:

A. Open Hearing – The mayor opened the public hearing:

- B. Notice of hearing - Clerk Blandino reported that notice of this evening's public hearing appeared in the Nassau Herald and was posted on the bulletin board outside Village Hall and in the lobby of Village Hall
- C. Affidavits – Clerk Blandino reported that notice of publication and posting was received.
- D. Appearances: None
- E. Close hearing – All those desiring to be heard, having been heard, Mayor Epstein made a motion to close the public hearing. The motion was seconded by Trustee Cooper and unanimously approved.

6. Adoption of Budget:

By motion duly made by Trustee Schnell, seconded by Trustee Cooper, and unanimously adopted, the Board adopted the following resolution:

WHEREAS, the Board of Trustees of the Incorporated Village of Hewlett Neck, held a public hearing on April 12, 2021, regarding the tentative budget, and heard all persons desiring to be heard thereon, now therefore be it,

RESOLVED, that the tentative budget, as hereinafter set forth, is hereby adopted as the final budget, and that the several amounts stated be, and they hereby are, appropriated for the objects and purposes specified and the salaries and wages, as provided for in said budget, shall be and are hereby fixed at the amounts shown therein, effective June 1, 2021, and be it,

FURTHER RESOLVED, that this resolution shall become effective at the expiration of the time required for filing with the State Comptroller of the State of New York of the statement of the estimated amount of real estate taxes to be levied on account of such budget as required by the State Finance law, and be it

FURTHER RESOLVED, that the Board directs the Village Treasurer to (a) file a certified copy of the budget with the Office of the State Comptroller, (b) to the extent practicable, post the adopted budget on the Village website and (c) take such actions as are necessary and required by law with respect to the budget.

(COPY OF ADOPTED BUDGET IS ATTACHED)

7.- 11. Additional Budget/Tax Resolution:

On motion duly made by Mayor Epstein, seconded by Trustee Schnell, and adopted unanimously, the Board adopted the following resolution:

WHEREAS, the Board of Trustees of the Incorporated Village of Hewlett Neck has prepared, after public hearing pursuant to notice duly posted and published according to law, has completed and adopted its annual budget for the 2021-2022 fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the rate of 119.283 for Class 1 properties, 2.992 for Class 3 properties and 7.306 for Class 4 properties be affixed to apply to

each \$100.00 of assessed valuation as appearing on the Village assessment roll for the fiscal year commencing June 1, 2021 and ending May 31, 2022, and the Clerk is authorized and directed to extend and carry out the Roll, and that the assessment roll be completed accordingly; and be it further

RESOLVED, that the Mayor be and he hereby is authorized and directed to sign the proper warrant directed to the Collector of Taxes commanding said Collector to collect said taxes, and to attest same with proper seal of the Village of Sea Cliff and deliver said warrant to the Clerk of the Village; and be it further

RESOLVED, that the Village Clerk be and she hereby is directed to publish notice of the collection of taxes in the official paper of the Village in two (2) consecutive issues and the required number of said notices to be posted in at least six conspicuous places in the Village pursuant to law; such notices shall state that such tax roll and warrant have been left with said Collector of Taxes for collection; designate the Village Hall as the place where the Collector of Taxes will receive taxes from 9:00am until 4:00pm, Mondays through Fridays except on holidays or such other days or times that the Village Hall Offices may be closed; that taxes shall be paid in two (2) installments, with late payments subject to interest and penalties, as provided by law; and it is

RESOLVED, that the Collector of Taxes mail to all persons whose property appears on the tax roll, at their last known post office address, a statement of the tax rate, the assessment and the amount of tax due on the property described in such notice and the time and place at which the same may be paid.

12. Salary Increases:

On motion by Mayor Epstein, seconded by Deputy Mayor Hochberg, the Board voted unanimously to approve a salary increase for the employees listed below effective June 1, 2021.

Michelle Blandino	2 %
Karen Quintavalle	2 %
Dana Garraputta	2 %

13. Nelson Pope Drainage Proposal for Storm Water Drain project

On motion by Mayor Epstein, seconded by Deputy Mayor Hochberg, and unanimously approved, the Board voted to retain Nelson & Pope engineers for the drainage improvement program at a price not to exceed \$23,500, in accordance with the Nelson & Pope revised written proposal dated April 12, 2021.

14. Proposal to replace defective street light cable between Dolphin Drive and Priscilla Rd

Welsbach Electric	\$7600 without conduit sleeves
	\$8400 with PVC conduit
	\$9600 with Steel conduit sleeves at trees if required

Ancker Electric	\$9865 According to spec provided (PVC Conduit)
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On motion by Mayor Epstein, seconded by Trustee Cooper and unanimously approved, the Board voted to retain Welsbach Electric of Long Island, to repair the street light at 189 Priscila Road and Dolphin drive, using PVC conduit at a price not to exceed \$8,400.

15. Storm Water Report Proposal

West Side Engineering	\$2000
Nelson Pope	\$3000

On motion by Mayor Epstein, seconded by Trustee Cooper, the Board voted unanimously to authorize West Side Engineering, PC. to prepare the Year 18th Annual Report for the Phase 2 Storm Water Program in accordance with a written proposal, and authorized the Mayor to execute any documents necessary to accept the proposal for a fee not to exceed \$2000.00

16. Schedule Public Hearing for Storm Water Annual Report:

On motion by Mayor Epstein, seconded by Deputy Mayor Hochberg and unanimously approved, the Board voted to hold a Public Hearing on May 17, 2021 at 5:00 pm, with respect to the Storm Water Annual Report, and directed the publication of the required legal notice.

17. Street Sweeping Proposals

Stasi Brothers Asphalt	\$2250 (included removal of debris)
Dejana	\$920 to \$1585 max (\$63 per cu yd for debris removal)

Tabled until August 2021

18. Building Department Correspondence

A. Email received March 10, 2021 from Matt Margulies who resides on Smith Lane requesting to pave end of Smith Lane

The Board responded via email with a letter to Mr. Matt Margulies regarding his request.

B. Letter received from Charles Kovit on 3/26/2021- seeking a reduction in expired building permit fees for homeowner Mr Chin who resides at 275 Dolphin Drive

Letter was addressed

C. Email received on 3/22/2021 from Brian Getzler- homeowner of premises known as 980 Smith Lane- requesting that the Village remedy the puddling in front of his driveway

The Board discussed

D. Roadway at the end of Madison Street

The Board discussed the construction performed within the right-of-way at the end of Madison Street. After such discussion, the Board determined that the construction should be removed and the street repaired to its previous condition, and directed the Building Department to follow up with the abutting property owner.

19. Discussion of Proposed Local Laws

Tabled

20. Election Update and Resolution:

A. Appoint Election Inspectors and Compensation

On motion by Mayor Epstein, seconded by Trustee Cooper, the following resolution was unanimously adopted by the Board:

WHEREAS, pursuant to the Election Law of the State of New York, personal registration is required in the Village of Hewlett Neck for Village Elections, and

WHEREAS, pursuant to the Election Law, the Board of Trustees is required, at least 40 days prior to the Village election, to appoint an even number of inspectors of election, and fix their compensation and designate one of them as Chair,

NOW, THEREFORE, BE IT RESOLVED, that the following persons are hereby designated and appointed inspectors of election, and they shall meet on June 15, 2021 at the place designated for such Village Election, between the hours of 12 Noon and 9:00 p.m., inclusive, for the purpose of the Village Election:

<u>NAME</u>	<u>ADDRESS</u>	<u>PARTY</u>
Stanley Blinder	285 Dolphin Drive Woodmere New York 11598	Democrat
Patricia Blinder	285 Dolphin Drive Woodmere, New York 11598	Democrat
Phyllis Goldberg	357 Bar Road Woodmere New York 11598	Republican
Mr. Goldberg	357 BAR ROAD WOODMERE NY 11598	REPUBLICAN

AND IT IS FURTHER RESOLVED, that Stanley Blinder, hereby is, designated to act as Chair of said inspectors of election, and it is further

RESOLVED, that the compensation for each of the aforesaid inspectors of election shall be 126.00 for each of said days that said inspectors of election may be required to serve.

B. Designate polling place and hours for Village Election to be held on Tuesday, June 15, 2021.

On motion by Mayor Epstein, and seconded by Trustee Cooper, the following resolution was unanimously adopted.

WHEREAS, pursuant to the Election Law, the Board of Trustees is required to designate the polling place for the Village election to be held on June 15, 2021, and the hours of election,

NOW, THEREFORE, BE IT RESOLVED, that the polling place for the Village Election to be held on June 18, 2021 shall be the Keystone Yacht Club, Woodmere Blvd, Woodmere, New York.

BE IT FURTHER RESOLVED, that the hours of the said Village Election shall be from 12:00 noon to 9:00 p.m., inclusive.

21. Reports:

A. Public Safety –March 2021

1. Police Activity Report

March	Arrests	0
	Crime Reports	0

B. Treasurer's Report – March 2021

Cash status March 2021

Bank balances	Reg., Pay., M.M.	
As of 3/1/2021		\$592,962.85

Plus Receipts

Non- Property Taxes	1,718.00
Departmental Income	425.00
Licenses and Permits	3,400.00
Sale of Property	100.00
Fines and Forfeitures	45.00
Miscellaneous	794.29
State Aide	2,677.58

9,159.87
\$602,122.72

Less Disbursements

General Government Support	18,048.55
Judicial	266.66
Public Safety	4,884.17
Transportation	8,612.84
Employee Benefit	<u>3,013.16</u>

34,825.38
567,297.34

Proof Bank Balances:

Capital One – Regular	26,464.29
Capital One – Payroll	2,840.36
Capital One – Money Market	<u>537,992.69</u>
	567,297.34

1. Audit of Claims

The Board discussed the claims. Upon confirmation from the Village Treasurer that the items in such abstract represented the purchase of goods and services actually received and/or performed and that each item contained in the abstract was for a proper Village purpose, on motion duly made by Mayor Epstein, seconded by Trustee Schnell, and adopted unanimously, the Board authorized and directed the Village Treasurer to review and pay the general fund claims in the total sum of \$19,243.77 set forth in abstract #670 (copy of the abstract is on file in the Village office).

15. New Business:

None

16. Next Meeting: May 17, 2021 at 5 PM

17. Adjournment:

As there was no further business the meeting was adjourned 5:44 P.M.

Village Clerk
Michelle Blandino