

Minutes of the meeting of the Board of Trustees of the Incorporated Village of Hewlett Neck held on Monday, April 13, 2020 at 8:00p.m via Zoom. The meeting was held in compliance with Executive Orders issued by Governor Cuomo.

The meeting was held by Zoom with all Board members being able to participate at the same time and hear all other Board members. The public was provided with an opportunity to view the meeting live.

The meeting was recorded and shall remain available for public viewing on the Village website.

The public had a right to speak at this meeting, there were no participants from the public

1. Calling the meeting to order:

Mayor Epstein called the meeting to order at 8:02 p.m.

2. Roll call:

Via Zoom	Mayor	Ross Epstein
	Deputy Mayor	Steve Hochberg
	Trustee	Aron Schnell
	Trustee	Brett Cooper
	Trustee	Michael Levine
	Village Clerk	Michelle Blandino
	Village Attorney	Brian Stolar, Esq.

3. Notice of Meeting–Nassau Herald:

Clerk Blandino reported that notice of this evening's meeting was emailed to the Nassau Herald and was posted on the bulletin board outside Village Hall and posted on the Village Website.

4. Minutes –March 23, 2020 meeting minutes

On motion by Deputy Mayor Hochberg, seconded by Trustee Levine and unanimously approved, the Board dispensed with the reading of the minutes of the March 23, 2020 meeting as the Clerk had previously mailed such minutes and they are hereby approved.

5. Engineer Proposal for Annual Storm Water Report

A. West Side Engineering, PC \$1800.00

On motion by Mayor Epstein, seconded by Deputy Mayor Hochberg, the Board voted unanimously to authorize West Side Engineering, PC. to prepare the Year 17 Annual Report for the Phase 2 Storm Water Program in accordance with a written

proposal, and authorized the Mayor to execute any documents necessary to accept the proposal for a fee not to exceed \$1800.00

Schedule Public Hearing for Storm Water Annual Report Year 17:

On motion by Mayor Epstein, seconded by Deputy Mayor Hochberg and unanimously approved, the Board voted to hold a Public Hearing on May 18, 2020 at 6:00 pm, with respect to the Storm Water Annual Report, and directed the publication of the required legal notice.

6. Village Street Sweeping Proposals:

A. Stasi Brothers Asphalt Corp \$1800 for a one time spring sweep

On motion of Mayor Epstein, seconded by Trustee Cooper and unanimously approved, the Board awarded a contract to Stasi Brothers Asphalt Corp. for street sweeping, based on a proposal submitted to the Village on 3/19/20, at a total cost not to exceed \$1800 for a total of one sweep, including debris removal, to be performed in the Spring, and authorized the Mayor to execute any documents necessary to accept the proposal.

7. Nelson & Pope drainage improvement proposal:

Tabled

8. Public Hearing for adoption of 2020/21 Tentative Budget:

A. Open Hearing – The mayor opened the public hearing:

B. Notice of hearing - Clerk Blandino reported that notice of this evening's public hearing appeared in the Nassau Herald and was posted on the bulletin board outside Village Hall and in the lobby of Village Hall

C. Affidavits – Clerk Blandino reported that notice of publication and posting was received.

D. Appearances: None

E. Close hearing – All those desiring to be heard, having been heard, Mayor Epstein made a motion to close the public hearing. The motion was seconded by Trustee Schnell and unanimously approved.

9. Adoption of Budget:

By motion duly made by Trustee Schnell, seconded by Trustee Cooper, and unanimously adopted, the Board adopted the following resolution:

WHEREAS, the Board of Trustees of the Incorporated Village of Hewlett Neck, held a public hearing on April 13, 2020, regarding the tentative budget, and heard all persons desiring to be heard thereon, now therefore be it,

RESOLVED, that the tentative budget, as hereinafter set forth, is hereby adopted as the final budget, and that the several amounts stated be, and they hereby are, appropriated for

the objects and purposes specified and the salaries and wages, as provided for in said budget, shall be and are hereby fixed at the amounts shown therein, effective June 1, 2020, and be it,

FURTHER RESOLVED, that this resolution shall become effective at the expiration of the time required for filing with the State Comptroller of the State of New York of the statement of the estimated amount of real estate taxes to be levied on account of such budget as required by the State Finance law, and be it

FURTHER RESOLVED, that the Board directs the Village Treasurer to (a) file a certified copy of the budget with the Office of the State Comptroller, (b) to the extent practicable, post the adopted budget on the Village website and (c) take such actions as are necessary and required by law with respect to the budget.

(COPY OF ADOPTED BUDGET IS ATTACHED)

10. Additional Budget/Tax Resolution:

On motion duly made by Mayor Epstein, seconded by Trustee Schnell, and adopted unanimously, the Board adopted the following resolution:

WHEREAS, the Board of Trustees of the Incorporated Village of Hewlett Neck has prepared, after public hearing pursuant to notice duly posted and published according to law, has completed and adopted its annual budget for the 2020-2021 fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the rate of 89.305 for Class 1 properties, 1.027 for Class 3 properties and 11.220 for Class 4 properties be affixed to apply to each \$100.00 of assessed valuation as appearing on the Village assessment roll for the fiscal year commencing June 1, 2020 and ending May 31, 2021, and the Clerk is authorized and directed to extend and carry out the Roll, and that the assessment roll be completed accordingly; and be it further

RESOLVED, that the Mayor be and he hereby is authorized and directed to sign the proper warrant directed to the Collector of Taxes commanding said Collector to collect said taxes, and to attest same with proper seal of the Village of Sea Cliff and deliver said warrant to the Clerk of the Village; and be it further

RESOLVED, that the Village Clerk be and she hereby is directed to publish notice of the collection of taxes in the official paper of the Village in two (2) consecutive issues and the required number of said notices to be posted in at least six conspicuous places in the Village pursuant to law; such notices shall state that such tax roll and warrant have been left with said Collector of Taxes for collection; designate the Village Hall as the place where the Collector of Taxes will receive taxes from 9:00am until 4:30pm, Mondays through Fridays except on holidays or such other days or times that the Village Hall Offices may be closed; that taxes shall be paid in two (2) installments, with late payments subject to interest and penalties, as provided by law; and it is

FURTHER RESOLVED, that the Collector of Taxes mail to all persons whose property appears on the tax roll, at their last known post office address, a statement of the tax rate, the assessment and the amount of tax due on the property described in such notice and the time and place at which the same may be paid.

11. Correspondence:

The Board discussed a request for no parking on Ross Lane. After such discussion, on motion duly made by Deputy Mayor Hochberg, seconded by Trustee Schell, and adopted unanimously, the Board adopted the following resolution:

RESOLVED, that Sections 140-38, 140-39 and 140-40, of the Village Code, entitled respectively “Schedule XIV: No Parking”, “Schedule XV: No Standing” and “Schedule XVI: No Stopping”, be amended, solely in relation to the streets identified herein, to read:

<u>Name of Street</u>	<u>Direction</u>	<u>Limits</u>
Ross Lane	North	From Browers Point Branch to a point 225.33 feet south of Browers Point Branch
	South	From Browers Point Branch to a point 220.39 feet south of Browers Point Branch

and be it further

RESOLVED, that the Department of Public Works be and he hereby is directed and authorized to post suitable signs to reflect the regulation contained herein; and be it further

RESOLVED, that the regulations contained herein shall take effect immediately upon posting of signs providing for such regulation.

12. Village Election Resolution

On motion by Trustee Schnell and seconded by Trustee Cooper, the following resolution was unanimously adopted.

WHEREAS, pursuant to the Election Law, the Board of Trustees is required to designate the polling place for the Village election to be held on June 16, 2020, and the hours of election,

NOW, THEREFORE, BE IT RESOLVED, that the polling place for the Village election to be held on June 16, 2020 shall be the Keystone Yacht Club, Woodmere Blvd., Woodmere, New York.

BE IT FURTHER RESOLVED, that the hours of the said Village Election shall be from 12:00 noon to 9:00 p.m., inclusive.

13. Reports:

A. Public Safety – March 2020

1. Police Activity Report

Arrests

0

Crime Reports	0
Moving Violations	3

B. Treasurer's Report – March 2020 No Report Available

1. Audit of Claims

The Board discussed Abstract #661. After such discussion, and confirmation that the items in such abstract represented the purchase of goods and services actually received and/or performed and that each item contained in such abstract was for a proper Village purpose, on motion duly made by Deputy Mayor Hochberg, seconded by Trustee Schnell and unanimously approved, the Board authorized and directed the Village Treasurer to pay the general fund claims in the amount of \$13,638.51 as set forth in abstract #661.

At 8:50 p.m. on motion by Deputy Mayor Hochberg, seconded by Trustee Levine and unanimously approved, the Board voted to convene in Executive Session.

At 8:59 p.m. The Board reconvened into regular session.

14. New Business: None

15. Next Meeting: The Board's next meeting will be held on May 18, at 6pm via Zoom Conference. Information about access to that meeting will be posted on the Village website and in customary posting locations, and will be disseminated by the Village in accordance with its customary practices

16. Adjournment:

As there was no further business the meeting was adjourned at 8:36 p.m.

Village Clerk
Michelle Blandino