

Minutes of the meeting and Public Hearing of the Board of Trustees of the Incorporated Village of Hewlett Neck held on Wednesday, July 17, 2019 at 8:00 p.m. at Village Hall, 30 Piermont Avenue, Hewlett, New York.

1. Calling the meeting to order:

Mayor Epstein called the meeting to order at 8:07 p.m.

2. Roll call:

Present	Mayor Deputy Mayor Trustee	Ross Epstein Steve Hochberg Michael Levine
	Village Attorney Village Clerk	Brian Stolar, Esq. Michelle Blandino
Excused	Trustee Trustee Treasurer	Brett Cooper Trustee Aron Schnell Schlomo Cohen

3. Notice of Meeting–Nassau Herald:

Clerk Blandino reported that notice of this evening’s public hearing and meeting was mailed to the Nassau Herald and was posted on the bulletin board outside Village Hall and in the lobby of Village Hall.

4. Minutes –June 17, 2019 meeting minutes

On motion by Mayor Epstein, seconded by Deputy Mayor Hochberg and unanimously approved, the Board dispensed with the reading of the minutes of the June 17, 2019 meeting as the Clerk had previously mailed such minutes and they are hereby approved.

5. Continuation of Public Hearing Application of Crown Castle NG East LLC, 16-16 Whitestone Expressway, Whitestone, NY for a special use permit pursuant to Village Code Chapter 192, to install a telecommunication facility in the right-of-way

Continued until September 10, 2019 at 7:30 PM

6. Clean up of Woodbine Ditch Proposals:

JC Tree Care NY Corp.	\$8000.00
Arata Landscaping Inc.	\$7900.00

Tabled

7. Appointments

Mayor Epstein made the following appointment, for the term indicated

Deputy Mayor	1 year	Steve Hochberg
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Mayor Epstein made the following appointments, for the terms indicated (where appointments were not made, the term "Vacant" is used):

Deputy Village Clerk	1 year	Karen Quintavalle
Deputy Village Treasurer	1 year	Dana Garraputa
Court Clerk	1 year	Karen Quintavalle
Deputy Court Clerk	1 year	Michelle Blandino
Clerk – Design Review Board	1 year	Dana Garraputa
Clerk- Board of Appeals	1 year	Dana Garraputa
Deputy Registrar	1 year	Karen Quintavalle
Chair – Board of Appeals	1 year	Allan Sexter
Member – Board of Appeals	5 years	Michael Stauber
Alternate Member – Board of Appeals	1 year	Jack Hollander
Alternate Member – Board of Appeals	1 year	Jill Cooper
Vice Chair/ Member of Design Review	3 Years	Vacant
Member Design Review Board Chair	3 Years	Marcy Kalisher
Member Design Review Board	3 years	Edward Vilinsky
Alt. Member – Design Review Board	1 year	Vacant
Alt. Member – Design Review Board	1 year	Meir Moshe
Alt. Member – Design Review Board	1 year	Lauren Hollander
Road Commissioner	1 year	Niev Ziarno

On motion by Mayor Epstein, seconded by Deputy Mayor Hochberg, the above appointments were unanimously approved.

B. Mayor Epstein made the following appointments, each for a term at the pleasure of the Mayor:

Prosecuting Attorney	Stanley Kopilow
Building Inspector	William Dougherty
Deputy Building Inspector	Steve Cherson
Plumbing Inspector	Joseph Montilli
Deputy Plumbing Inspector	William Dougherty
Tree Commissioner	William Dougherty
Village Engineers	West Side Engineering
	Nelson Pope, P.C.
Historian	Bertram Kalisher
Electrical Inspectors	Alliance Electrical Inspections, Ltd
	Certified Electrical Inspections, Inc.
	Electrical Inspection Service Inc.
	Electrical Inspectors Inc.
	NYS Electrical Inspections, Inc.
	Suffolk Bureau of Electrical Inspectors, Inc.

On motion by Mayor Epstein, seconded by Trustee Levine, the above appointments were unanimously approved.

8. Board appointment of Village Attorney and Special Counsel
 Law firm of Meyer, Suozzi, English & Klein
 Village Attorney – Brian S Stolar

Mayor Epstein appointed Brian S. Stolar as Village Attorney, and Meyer, Suozzi, English & Klein as special counsel, in accordance with the terms and rates provided in the current retainer agreement..
 On motion by Deputy Mayor Hochberg and seconded by Mayor Epstein, the following resolution was unanimously approved:

RESOLUTION RETAINING VILLAGE ATTORNEY
 AND SPECIAL COUNSEL

RESOLVED, that the Board of Trustees hereby approves the Mayor's appointment of BRIAN S. STOLAR as Village Attorney to serve at the pleasure of the Mayor, and it is further

RESOLVED, that the compensation for the services of the Village Attorney and other attorneys associated with his law firm designated by him as Deputy Village Attorneys, for retainer legal services (all legal services required by the Village other than legal services in connection with litigation matters, or Village acquisition or sale of real estate) to be performed by the Village Attorney or under his direction, shall be \$250 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such retainer legal services, which sums will be billed to the Village monthly by the Village Attorney or any law firm with which he may be associated, and it is further

RESOLVED, that the Board of Trustees hereby retains MEYER, SUOZZI, ENGLISH & KLEIN, P.C. as special counsel to the Village for non-retainer legal services as may be required, the services of such special counsel to be compensated at the rate of \$250 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such non-retainer legal services, which sums shall be billed to the Village monthly.

9. Designations:

A. Bank Depositories

On motion by Mayor Epstein, seconded by Deputy Mayor Hochberg, the Board unanimously approved the following resolution:

“BE IT HEREBY RESOLVED that the following banks be designated as depositories of Village funds, provided that such banks have provided the Village with an approved collateral agreement as required by law:”

Capital One Bank – Regular Account
 Capital One Bank – Payroll Account
 Capital One Bank – Money Market
 Capital One Bank – Trust Account
 Capital One Bank– Village Justice
 Capital One Bank– Bail Account

B. Signatures on Checks

On motion by Mayor Epstein and seconded by Deputy Mayor Hochberg, the Board unanimously approved the following resolution:

“That two (2) authorized signatures be required on all checks. The Treasurer and the Clerk shall be the two signatories and in the absence of either or both, the Mayor or any Trustee may sign in their absence”.

C. Official Newspaper: Nassau Herald

Mayor Epstein made a motion to designate the Nassau Herald the official newspaper of the Village. The motion was seconded by Trustee Levine and unanimously approved.

D. Village Auditor- Satty Levine, Ciacco, CPA

Mayor Epstein made a motion to designate the firm of Satty, Levine, Ciacco, CPA the official auditors of the Village. The motion was seconded by Trustee Levine and unanimously approved.

10. Annual Policies:

Each of the following policies was readopted, on motion by Mayor Epstein, seconded by Trustee Levine and adopted unanimously:

- Renew Procurement Policy revised September 13, 2010
- Renew Violence in the Workplace Policy adopted October 28, 2013
- Renew Payment of Claims Policy
- Renew Investment Policy
- Renew Standard Workday Policy adopted October, 2014

11. Reports:

A. Public Safety – June

1. Police Activity Report

June	Arrests	0
	Crime Reports	0

B. Treasurer’s Report – June

Clerk Blandino summarized the Treasurer’s Report

Cash status	June, 2019	
Bank balances	Reg., Pay., M.M.	
As of 6/1/19		\$504,887.10

Plus Receipts

Real Property Taxes	180,085.62
Non- Property Taxes	.05
Departmental Income	2,950.00
Licenses and Permits	5,625.00
Sale of Property/Other Comp	92.25
State Aide	1,652.22

190,405.14
\$695,292.24

Less Disbursements

General Government Support	16,124.44		
Judicial	250.00		
Public Safety	7,930.00		
Transportation	2,487.77		
Home and Community Services	1,445.00		
Employee Benefit	<u>591.76</u>	<u>28,828.97</u>	
			666,463.27

Proof Bank Balances:

Capital One – Regular	10,577.14
Capital One – Payroll	10,291.40
Capital One – Money Market	<u>645,594.73</u>
	666,463.27

1. Audit of Claims

The Board discussed Abstract #655. After such discussion, and confirmation that the items in such abstract represented the purchase of goods and services actually received and/or performed and that each item contained in such abstract was for a proper Village purpose, on motion duly made by Mayor Epstein, seconded by Trustee Levine and unanimously approved, the Board authorized and directed the Village Treasurer to pay the general fund claims in the amount of \$38,800.15 as set forth in abstract #655.

A. Roads – Road Commissioner Ziarno– No report

12. New Business:

13. Next Meeting: September 10, 2019 at 7:30 PM

14. Adjournment:

As there was no further business the meeting was adjourned at 8:35 p.m.

Village Clerk
Michelle Blandino