

Minutes of the public meeting of the Board of Trustees of the Incorporated Village of Hewlett Neck held on Monday, September 18 2023, at 5:00 PM. At Village Hall, 30 Piermont Avenue, Hewlett NY 11557

1. Calling the meeting to order:

Deputy Mayor Schnell called the meeting to order at 5:40 p.m.

2. Roll call:

Deputy Mayor	Aron Schnell
Trustee	Michael Levine
Trustee	Isaac Showman

Village Clerk/Treasurer	Michelle Blandino
Village Attorney	Brian Stolar, Esq

Excused	Mayor	Ross Epstein
	Trustee	Moshe Blinder

3. Notice of Meeting–Nassau Herald:

Clerk Blandino reported that notice of this evening’s public meeting was sent to the Nassau Herald, posted on website, and posted on the bulletin board outside Village Hall.

4. Minutes –Minutes for June27, 2023

On motion by Deputy Mayor Schnell, seconded by Trustee Levine and approved unanimously by those present, the Board dispensed with the reading of the minutes of June 27, 2023 as the Clerk had previously mailed such minutes and they are hereby approved.

5. Code Violations- ( special events, parking, landscapers working on weekends)

Tabled

6. Parking Waivers and Special Events

Tabled

7. Budget Modifications for fiscal year ending 5/31/2023

A. After some review and discussion the following modifications were made to the 22/23 Budget;

The following increase was made to Revenue ;  
3001.00- CHIPS - \$30,000

The following increases were made to Expense line items  
1620.40 Shared service contract - \$5,000.00  
8140.40- Storm Drains- \$20,000.00  
8560.40- Shade Trees - \$ 5,000.00

On motion by Deputy Mayor Schnell, seconded by Trustee Levine and unanimously approved, the Board directed the clerk to modify the 22/23 Budget with changes above.

B. The Clerk-Treasurer Proposed the following modifications to the 23/24 Budget

1. Move \$5,000.00 from 1990.40 Contingency Account to 1620.20 Improvement Building
2. Move \$5,000.00 from 1990.40 Contingency Account to 8560.40 Shade Trees

On motion by Deputy Mayor Schnell, seconded by Trustee Levine and unanimously approved, the Board directed the Clerk-Treasurer to modify the 23/24 Budget with changes as presented

8. Audit engagement letter received from Satty Levine & Ciacco CPA in connection with audit for year end 5/31/2023.

On motion made by Deputy Mayor Schnell, seconded by Trustee Levine, and unanimously approved the Board approved Satty Levine & Ciacco CPA, as Village auditors for the year ending May 31, 2023 in accordance with their written proposal dated July 20, 2023, and authorized the Clerk/Treasurer to sign the representation letter submitted by Satty, Levine & Ciacco CPA for the Village and Village Justice Court 2023 year end audit

9. Proposed Bill HN1-2023- A local law to amend the Code of the Village of Hewlett Neck in relation to persons entitled to defense and indemnification in accordance with the Public Officers Law, in the Village of Hewlett Neck

On motion by Deputy Mayor Schnell seconded by Trustee Levine and unanimously approved, the Board voted to hold a Public Hearing on October 23, 2023 at 5:00 pm, with respect to Proposed Bill HN-1-2023, and directed the publication of the required legal notice.

10. Renewal of Insurance Policies

On motion by Deputy Mayor Schnell, seconded by Trustee Levine, and unanimously approved, the Board approved the renewal of the Village insurance policies for 2023/2024 to Borg & Borg Insurance at a cost of \$13,719.00 for all policies and the crime policy at a price of \$450.00.

11. Fly Traps

Tabled

12. Reports:

A. Public Safety –June, July, August 2023

1. Police Activity Report

June	Arrests	0
	Crime Reports	0
	Movers	2
	Parkers	0
	Aided Cases	0
July	Arrests	0
	Crime Reports	0
	Movers	3
	Parkers	0
	Aided Cases	1
August	Arrests	0
	Crime Reports	0
	Movers	0
	Parkers	0
	Aided Cases	0

B. Treasurer's Report – June, July, August 2023

Cash status June 2023

Bank balances Reg., Pay., M.M.  
As of 6/1/2023 \$694,729.01

Plus Receipts

Real Property Tax Items	213,669.47	
Departmental Income	1,350.00	
Use of Money & Property	151.64	
Licenses and Permits	86,394.02	
		<u>301,565.13</u>
		\$996,294.14

Less Disbursements

General Government Support	16,169.03
Judicial	675.00
Public Safety	6,441.94
Transportation	5,294.01
Home and Community	19,488.56
Employee Benefits	3,672.39

-51,740.93  
944,553.21

Proof Bank Balances:

Flag Star Regular	59,867.19
Flag Star Money Market	743,017.12
Flag Star Payroll	9,168.90
Flag Star- Trust Account	<u>132,500.00</u>
	944,553.21

Cash status	July 2023	
Bank balances	Reg., Pay., M.M.	
As of 7/1/2023		\$944,553.21

Plus Receipts

Real Property Tax Items	45,792.83	
Departmental Income	150.00	
Use of Money & Property	194.35	
Licenses and Permits	14,222.00	
		<u>60,359.18</u>
		\$1,004,912.39

Less Disbursements

General Government Support	14,035.37	
Judicial	275.00	
Public Safety	10,385.15	
Transportation	2,001.92	
Home and Community	3,191.28	
Employee Benefits	904.43	
		<u>-30,793.15</u>
		974,119.24

Proof Bank Balances:

Flag Star Regular	51,955.83
Flag Star Money Market	779,004.30
Flag Star Payroll	10,659.11
Flag Star- Trust Account	<u>132,500.00</u>
	974,119.24

Cash status	August 2023	
Bank balances	Reg., Pay., M.M.	
As of 8/1/2023		\$974,119.24

Plus Receipts

Real Property Tax Items	815.57	
Non Property Taxes	2,832.93	
Departmental Income	7,875.00	
Use of Money & Property	198.71	
Licenses and Permits	5,535.75	
Fines and Forfeitures	50.00	
Sale of Property/Other Comp	100.00	

State Aide	2,328.74	
		<u>19,736.70</u>
		\$993,855.94

Less Disbursements

General Government Support	7,138.56	
Judicial	335.00	
Public Safety	265.93	
Transportation	201.62	
Home and Community	206.87	
Employee Benefits	539.81	
		<u>-8,687.79</u>
		985,168.15

Trust Account Road Deposit	7,500.00	<u>7,500.00</u>
		\$992,668.15

Proof Bank Balances:

Flag Star Regular	69,043.57
Flag Star Money Market	780,018.58
Flag Star Payroll	3,606.00
Flag Star- Trust Account	<u>140,000.00</u>
	\$992,668.15

1. Audit of Claims

The Board discussed the claims. The Village Treasurer confirmed that the items in abstract #691 represented the purchase of goods and services actually received and/or performed and that each item contained in the abstract was for a proper Village purpose. On motion duly made by Deputy Mayor Schnell, seconded by Trustee Levine and adopted unanimously, the Board authorized and directed the Village Clerk/Treasurer to pay the general fund claims in the total sum of \$92,521.58 set forth in abstract #691 (copy of the abstract is on file in the Village office).

13. New Business:

None

14. Next Meeting: -- October 23, 2023 at 5:00PM

15. Adjournment:

As there was no further business the meeting was adjourned 6:05 P.M.

Village Clerk  
Michelle Blandino