



## Plumbing/Gas Application Information

**\*Applications will only be reviewed upon the submission of all required documents and fee**

### Requirements

1. Completed signed application form.
2. All Plumber's must submit:
  - A copy of their Town of Hempstead, North Hempstead, or Town of Oyster Bay License.
  - General liability insurance with the Village of Hewlett Neck as the certificate holder and additionally insured.
  - Worker's compensation with the Village as the certificate holder.
  - Plumber's Competency Certificate.

### Fee Schedule:

- Permit:           \$150 for the 1st (3) fixtures  
                          \$50.00 Per Fixture thereafter.
- Gas Test:         \$75.00
- A Maintain Permit Is **Double** the Original Permit Fee.
- Check made payable to the Village of Hewlett Neck

**\*Any additional work will require an amendment to be filed\***

*Inc Village of Hewlett Neck*

30 Piermont Ave Hewlett NY 11557

T: 516-295-1400 E: [Inspector@hewlettneck.gov](mailto:Inspector@hewlettneck.gov) / [Building@hewlettneck.gov](mailto:Building@hewlettneck.gov)

**Building Department  
Plumbing Application**

OWNER'S NAME \_\_\_\_\_

PROPERTY ADDRESS \_\_\_\_\_ SBL: \_\_\_\_\_

OWNERS TEL # & EMAL \_\_\_\_\_

PLUMBERS NAME \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

COMPANY ADDRESS \_\_\_\_\_

EMAIL \_\_\_\_\_

TELE. # \_\_\_\_\_ (BUS) \_\_\_\_\_ (CELL)

CHECK THE TYPE OF WORK:     NEW INSTALLATION     RELOCATE     REPAIR     REMOVE     MAINTAIN (2X FEE)

DESCRIPTION OF WORK BEING PERFORMED: \_\_\_\_\_

FIXTURE	BASEMENT	1ST FLR	2ND FLR	ATTIC	OUTSIDE	TOTALS
WATER HEATER						
BOILER						
WATER STORAGE TANK						
FIREPLACE						
OVEN						
RANGE						
CLOTHES DRYER						
BARBEQUE						
GAS METER						
GENERATOR PIPING						
POOL HEATER						
OUTDOOR FIRE PIT						
GAS PIPING ONLY						
TOILET						
BIDET						
BATHROOM SINK						
BATHTUB						
SHOWER STALL						
KITCHEN SINK						
WASHING MACHINE						
REFRIDGERATOR						
DISHWASHER						
SLOP SINK						
BAR SINK						
INDIRECT WASTE						
FLOOR DRAIN						
SEWER DISCONNECT / CONNECTION						
WATER DISCONNECT / CONNECTION						
OTHER:						
<b>TOTAL NUMBER OF FIXTURES:</b>						

Applicant certifies that the proposed work complies with all the provisions of the building zone ordinance, building code (including state building construction code) and all other applicable statutes, ordinances, rules, and regulations. **NO LICENSED PLUMBER SHALL SIGN A PLUMBING PERMIT OR ACT AS AN AGENT FOR A PERSON WHO IS NOT A LICENSED PLUMBER IN THE TOWNS OF HEMPSTEAD, N. HEMPSTEAD, AND OYSTER BAY.**

\_\_\_\_\_  
Print Name (Owner)

\_\_\_\_\_  
Signature (Owner)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name (Plumber)

\_\_\_\_\_  
Signature (Plumber)

\_\_\_\_\_  
Date

**OFFICE USE ONLY**

Approval Date:

Inspector Signature: